



## POSTGRADUATE BULLETIN

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*"I don't know that our school-leavers are going to achieve without doing some postgraduate..."*

### THE FOLLOWING IS AN EXTRACT FROM A RECENT ONESCHOOL MESSAGE TO THE COMMUNITY

When offering a job to a student, OneSchool Global suggest business owners consider offering incentivisation to ensure the student meets agreed targets. Some of these could include a starting pay rate increase if the student:

- Achieves final year leaving certificate
- Meets their academic targets in each subject.
- Completes their CAP study plan.
- Agrees to start a postgraduate programme immediately on finishing school.



*You may recall* the statement in the box on the right, from one of the testimonials in the video released by the Postgraduate team a few months ago. This statement is probably more crucial to success than it may initially be given credit for.

Another contributor confirms the importance of having a regular time allocated for doing a PS course. He decided to give his son an hour at the beginning of every working day, starting at 6:30am to study his CIMA course. This was not difficult to accommodate but the impact was profound. Not only was rapid progress made where previous activity had been spasmodic, but the discipline of having an allocated time slot at the start of the day, helped to focus the student's attention for the rest of the day and now he is enthusiastic to get on with the course.

He also had a brother studying an Interior Design course that his employer had bought for him, but this had lapsed for several months, so the father spoke to the employer and enquired if his son could do an hour at the beginning of every day on his course. The employer generously agreed, and this has kick-started the course again, with the result that within a couple of weeks another unit has been completed. The increased sense of purpose and objective have not gone unnoticed!

**HAPPY NEW YEAR FROM THE PS TEAM !**

*'An hour at the beginning of every day, in a quiet zone at work, phone turned off, is how it worked for me.'*

### City & Guilds/CILEx Level 2 Certificate in

### Legal Studies

The City & Guilds/CILEx Level 2 Certificate in Legal Studies is designed for support staff in law firms who want to understand the context of their work. This is a very accessible qualification comprising 4 modules of study, plus one further unit of your choice. You can choose from debt recovery, employment matters, personal injury, family matters, probate practice & administration or land & conveyancing.

#### Entry Requirements

This course is most suitable for those age 16 years or over with at least five GCSEs.

tutors. through progress to which will be submitted it. valid for one year from when you enrol, and you will need to complete your formal assessments within this period.

#### How long will it take?

Typical study period is 9 months. When you enrol with CILEx Law School (CLS) you will receive the course manual for your unit(s) to guide you through the syllabus. You will have telephone support from designated tutors. Once you have worked through the materials, you will need to complete your formal assessment marked once you have submitted it. Your course will be valid for one year from when you enrol, and you will need to complete your formal assessments within this period.

Unit Title	Description	Certificate Units	Optional Units
Unit 201	The Legal Environment	✓	
Unit 202	Principles of Criminal Liability	✓	
Unit 203	Principles of Contract	✓	
Unit 204	Principles of Negligence	✓	
Unit 205	Law in the Workplace		*
Unit 206	Civil Litigation		*
Unit 208	Family Law		*
Unit 209	Wills and Succession		*
Unit 210	Land & Conveyancing		*

**What will you study?** You must study Units 201 to 204 plus one optional unit from 205 -210.

### MOTIVATION vs INSPIRATION:

- **Motivation** comes from a motive, which is an external force, pulling us towards a goal.
- **Inspiration** comes from inside us, when an idea or purpose drives us forwards.

Whilst some students are clearly self-motivated and have seemingly endless inspiration, others need an external stimulus to trigger their inspiration. We may actually admire persons who can achieve qualifications, but the effect of competing distractions and inertia are stronger than the desire for success. With a supportive employer young workers can make amazing progress and it is a win-win situation. The student benefits and the employer gets a return on his investment!



## ABOUT OUR PROVIDERS...

### An introduction by CILEx Law School

CILEx Law School is a leading distance learning law school with over 3,000 students studying by distance learning at any one time. We are specialists in legal training and our students include those aspiring to be solicitors, chartered legal executives, paralegals, legal support staff, legal secretaries and legal administrators. Many of our students are already employed in the legal environment and are using our training to improve their prospects. They are often supported by their employers and we have a strong relationship with training managers to ensure that training is matched to business needs. Our student numbers now also include school leavers setting out in the legal world as legal apprentices. We have been instrumental in the development of these new legal apprenticeships, which offer employers government funding for training young people in the workplace.

### Our mission

Our mission is to provide effective, high quality and accessible training to meet the needs of those wishing to gain professional or vocational legal qualifications. We strive for professionalism, innovation, flexibility in course delivery and excellence in customer service. We give you a flavour of how we do that in our 'Studying with us' section.

### Our business

We are wholly owned by the Chartered Institute of Legal Executives (CILEx), and have been operating for over 30 years. We offer distance learning courses for all CILEx Level 3 and CILEx Level 6 units, amounting to forty separate courses which are updated and republished annually. We work closely with law firms, legal disciplinary partnerships and ABSs to provide training for specified business objectives, sometimes working with cohorts of students in the context of an employer's in-house academy. We also deliver the new legal apprenticeships at intermediate advanced and higher levels.

As well as our CILEx business, we are also a key provider for the criminal justice sector, developing and delivering bespoke courses for the Crown Prosecution Service, police forces and other prosecutorial agencies. We have been in partnership with De Montfort University for over fifteen years in the delivery of vocational programmes for solicitor training.

### Our ethos

CILEx Law School's ethos is to provide high-quality training at a reasonable cost to learners or their sponsoring organisation. We have invested heavily to enhance the quality of our programmes and to develop the best training methods to support our students.

As part of the CILEx Group we are committed to promoting equality in matters of race, disability and gender.

As a training provider, we are also committed to developing our own staff and are recognised as Investors in People.

## YOUR NEW YEAR RESOLUTION FOR 2018!

A positive and settled all-round attitude is 100% important but there is an added reason behind this. If A = 1, B is 2, C is 3 and so on, you will find that the letters of the word 'attitude' add up to 100, which is very interesting! Hence: 1 + 20 + 20 + 9 + 20 + 21 + 4 + 5 = 100.

A positive attitude in all walks of life, including Postgraduate Studies, helps to overcome difficulties that might threaten our progress. Let's have a Positive Mental Attitude in 2018!

## GOVERNMENT UPDATE

The Education Committee chaired by Robert Halfon MP has initiated an enquiry into the quality of apprenticeships and skills training. This is at an early stage at the moment with a date of 5<sup>th</sup> of January 2018 for any written submissions to be made.

This Select Committee is taking up its duties seriously and recently called the Secretary of State for Education, the Rt Hon Justine Greening for questioning on the work of her department across a wide range of education topics.

Mr Halfon has said: "Over this Parliament, the goals of our Committee are a focus on delivering social justice and boosting the nation's productivity. Our education system should offer a ladder of opportunity which gives everyone the chance to progress and access education, from early years through to adult education. We will question Justine Greening on the Government's efforts through the education system to improve the lives of young people and assist them on the ladder of opportunity.

In a speech at the recent Skills Show in Birmingham, he further stated that "Encouraging more people to pursue training is vital to the future health of our economy."

The PS team will be monitoring this development or if interested, you can follow it on this link:

[Education Select Committee](#)

## SKILLS PARTNER PROGRAMME

The Education Secretary is leading a summit to launch what she is billing as a revolutionary new "skills partner" programme with employers. The Department for Education Skills Summit would take place on November 30 2017 and Justine Greening chaired the event, which was backed by the Confederation of British Industry.

"The skills partner programme will see employers working with government to design and deliver reforms to technical and vocational education, so that British businesses have the home-grown skills they need to compete globally," said a spokesperson.

"A skills partnership – between government and business – can create a skills revolution," said the minister Ms Greening. "It's time to set ourselves a collective challenge: to develop our home-grown talent."

*Articles summarised from reports on HM Government website and FE Week publication.*

## THE INSTITUTE FOR APPRENTICESHIPS

The Institute for Apprenticeships now has a new boss who is a former army general.

The new chief executive of the Institute for Apprenticeships is military man Sir Gerry Berragan, who was previously unveiled as a board member. He was a career soldier for 37 years, finishing as adjutant general, responsible for all army personnel matters, a role he occupied between August 2012 and August 2015.

Sir Gerry was appointed the army's apprentices ambassador in 2008, to lead an effort to make the army the largest apprenticeships provider in the country, offering more than 45 schemes.

Anne Milton, the skills and apprenticeships minister, said recently, that she was "delighted that Sir Gerry has been appointed". "He will drive the Institute to meet the challenges ahead, and I look forward to working closely with him. Having met Sir Gerry, I know that he will make sure that high-quality apprenticeships, available for everyone, will be at the heart of the Institute's work," she said.

The IfA has many important responsibilities, including developing and maintaining quality criteria for the approval of apprenticeship standards and assessment plans, which it also publishes, and quality-assuring the delivery of end-point assessments.

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